

**HOTEL RESERVATION FORM**

This reservation form is only for participants who attend *Cosmoprof CBE ASEAN* during **13-15 June 2024** at **Queen Sirikit National Convention Center (QSNCC)**. Send the completed form to the hotel within **31 May 2024** to the following email addresses: [bkkas-reservation@hilton.com](mailto:bkkas-reservation@hilton.com)  
**\*\*Remarks: a reservation made after 31 May 2024 is subject to the hotel's availability\*\***

GENERAL INFORMATION		
Title: Mr/ Ms/ Mrs/ Others _____	First Name:	Last Name:
Email:	Telephone:	Mobile:
Company Name:	Company Address:	

**HOTEL ROOM BOOKING**

Check-in Date: (DD/MM/YY)	Arrival Flight No:	Expected Arrival Time: (HH:MM)	
Check-out Date: (DD/MM/YY)	Departure Flight No:	Expected Departure Time: (HH:MM)	

Room Types	Nightly Rates (inclusive of service charge and prevailing governmental tax)			<u>The nightly rate includes:</u> <ul style="list-style-type: none"> <li>daily buffet breakfast at Atelier Restaurant, located on 2nd floor</li> <li>WiFi Internet access in the guestroom and the hotel's public area</li> <li>complimentary use of gym facilities and pool at In on 6th floor.</li> <li>10% discount on Laundry and dry cleaning service</li> <li>10% discount on food and non-alcoholic beverage at the hotel outlets. Room service is excluded.</li> </ul>
	Single Occupancy	Double Occupancy	Triple Occupancy	
<b>Guest Room</b> (38 sq.m)	<input type="checkbox"/> THB 4,000 Nett	<input type="checkbox"/> THB 4,400 Nett	<input type="checkbox"/> THB 5,900 Nett	
<b>Deluxe Room</b> (38 sq.m, higher floor)	<input type="checkbox"/> THB 4,600 Nett	<input type="checkbox"/> THB 5,000 Nett	<input type="checkbox"/> THB 6,500 Nett	
<b>Executive Room</b> (38 sq.m, higher floor, executive lounge access)	<input type="checkbox"/> THB 5,600 Nett	<input type="checkbox"/> THB 6,000 Nett	<input type="checkbox"/> THB 7,500 Nett	
<b>Bed Preference:</b> (subject to availability upon arrival)	<input type="checkbox"/> King bed	2nd guest's name:	2nd guest's name:	
	<input type="checkbox"/> Twin beds		3rd guest's name:	

<p><b>CHILD POLICY:</b></p> <ul style="list-style-type: none"> <li>A child aged below 12 years old (&lt;12) at the time of check-in date sharing a bed with his or her <u>parents</u> is at no additional charge. Daily buffet breakfast shall be included if the parents reserve a room with <u>breakfast plan based on double occupancy rate</u>. In case of a request of a rollaway bed, an additional charge at THB 1,500 Nett shall be applied per rollaway bed per night.</li> <li>A child aged equal to or greater than 12 years old (≥12) at the time of check-in date is considered as Adult. If he or she is a third adult or occupant is at THB 1,500 Nett per person per night, inclusive of an extra rollaway bed. Daily buffet breakfast shall be included if a room is served with a breakfast plan.</li> </ul>	<p><b>CANCELLATION TERMS &amp; CONDITIONS:</b></p> <ul style="list-style-type: none"> <li>Cancellation made by <b>10 May 2024</b> is of no penalty charge.</li> <li>Cancellation <b>made after 10 June 2024 (from 11 June 2024 onwards)</b> is subject to <b>one-night penalty fee</b>, charged to the credit card detail provided in this form.</li> <li><b>No-show, failure to check in upon arrival date, cancellation upon arrival date</b> is subject to a <b>whole-period penalty fee</b>, charged to the credit card detail provided in this form.</li> <li><b>Shortening period of stay after 10 June 2024 (from 11 June 2024 onwards) is not allowed.</b> The hotel shall charge as per the original length of stay of particular bookings to Individual Account., charged to the credit card detail provided in this form.</li> </ul>
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<p><b>ROOM OCCUPANCY POLICY</b></p> <ul style="list-style-type: none"> <li>All room types can accommodate a maximum of 2 Adults with 2 Children aged less than 12 years old (&lt;12) or a maximum of 3 Adults with 1 Child aged less than 12 years old (&lt;12). Additional charge for other particular charges such as rollway bed or breakfast may be applied.</li> </ul>	<p><b>CHECK-IN AND CHECK-OUT POLICY</b></p> <ul style="list-style-type: none"> <li>Check-in time is at 14:00 HRS. Should the accommodation be required earlier than 14:00 HRS, making a reservation to cover a prior night is suggested and subject to one-night charge.</li> <li>Check-out time is at 12:00 HRS. Should the accommodation be required later than 12:00 HRS, a reservation covering the departure night is required and subject to one-night charge.</li> <li>Check-in guests are required to be registered with <b>an official document</b> such as an ID card, <b>a passport with immigration card</b>, or a driving license which is required by Thai Law.</li> <li>The hotel may require individual's <b>security deposit</b> upon arrival to guarantee their room and/or incidental expenses.</li> </ul>
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<p><b>SMOKING POLICY</b></p> <ul style="list-style-type: none"> <li>All the guestrooms at <b>Hilton Bangkok Grande Asoke</b> are non-smoking. Smoking detected in the guestrooms is subject to minimum penalty fee at THB 5,000 Nett/ room.</li> </ul>	
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<p><b>I would like to book an airport pickup</b></p> <p><input type="checkbox"/> Toyota Camry at THB 1,700 Nett/ car/ way</p> <p><input type="checkbox"/> BMW Series 5 at THB 2,300 Nett/ car/ way</p> <p><input type="checkbox"/> Toyota Commuter at THB 2,500 Nett/ car/ way</p>	<p><b>Remarks:</b></p> <ul style="list-style-type: none"> <li>The prices of airport pickup service are inclusive of prevailing governmental tax. However, the price is subject to changes without prior notice upon the prevailing changes of the hotel service providers/ suppliers.</li> <li>Cancellation is made less than 24 hours is subject to penalty fee, charged to a particular credit card used a mode of guarantee.</li> </ul>
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**CREDIT CARD DETAIL**

**Important notes:** In order to secure your booking, the credit card provided herein shall be debited for **one-night charge (non-refundable)** on **13 June 2024** (Local Time). You are required to present **the credit card upon check-in to prove your legal ownership of the card**. The hotel has a full right to charge a full amount in cash or by different credit/ debit card should you fail to provide valid proof. **No booking shall be made if there is no credit card detail provided**. As an option, the hotel is very welcome for a wired transfer to secure your booking. Please kindly contact the hotel for the detail of the bank account.

<b>Credit Card Types:</b>	<input type="checkbox"/> MasterCard <input type="checkbox"/> Diner	<input type="checkbox"/> Visa <input type="checkbox"/> Other: _____	<input type="checkbox"/> American Express	<input type="checkbox"/> JCB
<b>Credit Card Number:</b>		<b>Expiry Date:</b> (MM/YY)	<b>CVV Number:</b>	
<b>Cardholder's Name:</b>				
<b>Cardholder's Signature:</b>				

I carefully read and fully understand the terms and conditions of the booking here above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_